

## **Lexington Heights, Inc.**

Board of Trustees Meeting

Date June 25, 2011

### **Call to Order**

The June 25, 2011 Lexington Heights Board of Trustee meeting was called to order at 9:30 AM by George Patrash

### **Trustees Present**

Debbie Bonneau  
Mark Hayden  
Trish O'Kane  
George Patrash  
Kevin Ruane  
Mike Ryan  
Darlene Surhigh  
Mary Wade

### **Trustees Excused**

Gene Komaromi

### **Reading/Approval of 6/04/2011 Minutes (Gene Komaromi)**

Secretary Komaromi distributed the June 4, 2011 minutes electronically.

Minor corrections suggested by Trish O'Kane were be forwarded to Gene Komaromi

A motion to accept the minutes as corrected was made by Trish O'Kane

The motion seconded by Mark Hayden

Motion carried. (Motion ID 201125)

### **Treasurer's Report (Mary Wade)**

- Mary Wade presented the Board of Trustees with a Balance Sheet \$67,632.32.
- Mary noted that she had recently picked up some more dues checks.
- Mary Wade also presented a "Check Register" and made brief explanations for recent expenditures.

Treasurer's Report accepted and filed for future reference.

- George noted that The Lexington Heights books were reviewed by All Needs Book Keeping. Mary stated the records were found to be in good order, and all accounts

were accurate.

- A few suggestions were made including the updating of Quick Books Software and the use of specific IRS forms.
- Mary noted that there seemed to be a minor problem with the Tax ID number for Lexington Heights and indicated the IRS issued a new Tax ID Number.

### **Guest Issues**

There were no Guest Issues.

### **President's Announcements (George Patrash)**

- Mid Thumb will cut a walk ways and some stairs to make up for the bench that their company accidentally broke.
- The Boat Ramp was swept and cleaned.
- The Sanilac County Sheriff will be our guest today at the Lexington Heights 2011 Annual Meeting.
- The Pine street bench has been ordered as ordered in (*Motion ID 201123*)
- George reminded Mike Ryan we need a photo for the Web Site.
- George noted that bags are available for Beach Clean Up activities.
- Trish O'Kane volunteered to read the Secretary's Minutes at the Annual Meeting for Gene Komaromi.
- Debbie Bonneau asked to have additional copies of the Spring Newsletter for distribution at the Annual Meeting.

### **Clubhouse Report**

- The planter boxes were installed on the east side of the Club House. Mark Hayden installed the planters with assistance from Debbie Bonneau and Julie Hayden as directed in (*Motion ID 201120*).
- The entry way completed with the installation of the lamp.
- George noted that the wood in the entry way needs a clear coat of sealer. It was estimated that the application would cost about \$100.

Debbie Bonneau made a motion to spend up to \$100 to apply a clear sealer to the entrance area on the Club House.

Trish O'Kane seconded the motion

Motion carried. (Motion ID 201126)

- Pro-Trap got rid of a male racoon from the Club House attic for \$105. Mark Hayden noted that Woodruff Roofing needs to seal the chimney area where the racoon entered the Club House. A section of fascia needs to be applied. Mark will contact Woodruff Roofing to complete the task..
- Timberwolf completed the trimming of hedges.
- Mary Wade made a suggestion to have the Club House carpeting cleaned. A discussion followed exploring the possibility of having the carpeting replaced next year.
- Debbie Bonneau gave the Board of Trustees suggestions from Julie Hayden on stream lining the Club House rental procedures. A discussion followed. Mary stated that she would like all money to flow through the Treasurer since she was responsible for the money. Mary stated the suggested process would be more complicated than the current process. A carbon copy of the rental agreement may seem to be helpful. Item tabled for the next Board of Trustees Meeting. Mary will find a job description for Club House manager.
- Mike Ryan suggested that Lexington Heights could publish a list of delinquent

corporate members. A discussion followed. Item to be discussed at a future meeting. Mary noted that she would like to have a legal opinion for Greg Stremmers regarding the issue.

### **Reports from Member Chairs.**

- Debbie Bonneau indicated that she had attended the Township meeting regarding the settlement of the Worth Township lawsuit. Each property owner would responsible for a portion of the judgment of about \$322.00.

### **Committee Reports**

#### **Unfinished Business:**

- The Satinwood drain is being worked on.
- The limestone applications on the walk ways is completed.
- The Oak walk down has been sprayed for weeds.
- Several holes along the bluff have been addressed. It was noted that there is an area that needs attention in the Ivy and Juniper area along Lakeview.
- The well on the Club House hasn't been capped yet.
- Sam Lovell and Associates has been contracted as specified in (*Motion ID 201121*) as directed via E-mail by the Lexington Heights Board of Trustees.

Trish O'Kane made a motion to confirm the electronic vote and to approve the Sam Lovell contract.

Mark Hayden seconded the motion

Motion carried. (Motion ID 201127)

#### **New Business**

Mary Wade made a motion to allocate \$100 to Alyce Warren to fund the Annual Children's Parade.

Darlene seconded the motion.

Motion carried. (Motion ID 201128)

It was noted that Alyce Warren felt Lakeshore Market was nor reimbursed for Ice Cream used in last years Children's Parade.

Mary Wade made a motion to purchase frozen treats for a cost not to exceed \$100.  
Motion withdrawn until Alyce Warren could be consulted.

Trish O'Kane made a motion to allocate \$50.00 for expenses for the Pot Luck Dinner activity.

Mark Hayden seconded the motion.

Motion carried. (Motion ID 201129)

A motion was made to adjourn by Mary Wade.

The motion seconded by Trish O'Kane.

Motion carried. (Motion ID 201130)

