

**Lexington Heights Inc.**  
Board of Trustees Meeting  
September 23, 2016

**I. Call to Order**

The meeting was called to order at 9:30 AM. by Trish O'Kane

**II. Trustees Present/Absent**

Maria Hudson Mazzone  
Gene Komaromi  
Trish O'Kane  
Jim Perna  
Mike Ryan  
Glady Stablein  
Maggie McKenzie  
Darlene Surhigh  
Mary Wade

**Trustees Excused**

**III. Reading/Approval of August 20, 2016 Minutes (Gene Komaromi)**

Secretary Komaromi distributed the August 20, 2016 Minutes electronically.  
A motion was made by xxx to approve the Minutes as distributed.  
Maria seconded the motion.  
Motion carried. (Motion ID 201645)

*An amendment was made to the August 6, 2016 Minutes regarding the seconding of a nomination to now read:*

*Mary Wade nominated Trish O'Kane for the office of President.  
There were multiple seconds  
Mike Ryan nominated Jim Perna for the office of President  
The nomination was seconded.  
Trish O'Kane elected President via paper ballot.*

**IV. Reading of Treasurer's Report/Questions**

- Jim Perna gave an oral report on recent expenditures.
- Mary noted that Independent Carpet bid more than Restore the Floor, but the price changed due to the stage removal gave Independent an unfair advantage.
- Gene Komaromi suggested a Policy and Procedure manual to eliminate the problem in the future.
- Trish assigned Gene with the task of setting up a procedure for bids. Gene will

consult with other Board of Trustees Members in the process and have a report ready for spring.

- All Needs Accounting reviewed the financial records of Lexington Heights and stated "I find the records"
- All Needs indicated the need for 1099-Misc to be filed.
- Trish noted that Board Members who get stipends need to include them on their taxes.

The Treasurers Report was received and filed.

## **V. Guest Issues**

No guest issues.

## **VI. President's Announcements/Comments**

## **VII. Clubhouse Report**

- Carpet Install complete
- Office painting is complete
- Office moved back.
- Jim noted that the wall where the stage was removed needs to be painted.
- It was generally agreed that Mike and Maggie will paint the wall.
- Mike noted that the door threshold at the rear of the Clubhouse is pitched wrong and needs to be repaired. The company that installed the door needs to be contacted.
- Wheelchair Access.
- Jim noted that the Board of Trustees had approved the stage removal via E-Mail. Mary noted that she didn't approve the stage removal or the procedure for doing it which she felt violated the Michigan Open Meeting Act.

## **VIII. Bluff/Parkway Maintenance**

- Ivy Apple Tree by Kayak Rack will be cut down ASAP.
- Bluff repair between Juniper and Ivy was done by Wiess.
- Boat ramp will be closed at soon. Trish will contact Parker.
- Trish noted that the Pine Flower Bed was cleaned and weeded by volunteers.
- Brooks Solterman sent a letter indicating that some jetties need sand placed at the end near the cliff. He also noted that there is room for more Kayak racks. The board discussed the suggestions and filed for future action.
- Gladys suggested the activation of an Environmental Committee.

## **IX. Reports from Board Chairs**

## **X. Reports from Committees**

## **XI. Unfinished Business**

Trish indicated a need for a copy of the 2015 financials. Jim indicated he would provide the reports.

Trish noted that Eastern Michigan Bank offered Electronic Banking and the process should be reviewed in the spring. Jim will also consider a "Treasurer's Assistant" for next season.

Mary suggested one less Euchre Night by cancelling the Septrember 9th Euchre Night.

Google Voice #s (Gene)

The 2017 calendar was presented by Trish.

Gene Komaromi made a motion to approve calendar as presented.  
Mike Ryan seconded the motion.  
Motion carried. (Motion ID 201646)

## **XII. New Business**

Chili Fest is ready to go.

## **XIII. Adjournment**

Gene Komaromi made a motion to adjourn  
Motion seconded by Maggie McKenzie  
Motion carried. (Motion ID 201647)