

**Lexington Heights, Inc.
Board of Trustees Meeting
Saturday July 22, 2017**

I. Call to Order

The meeting was called to order at 9:30 by Trish O'Kane

II. Trustees Present

Maria Hudson Mazzone
Gene Komaromi
Trish O'Kane
Jim Perna
Mike Ryan
Gladys Stablein
Maggie MacKenzie
Darlene Surhigh
Mary Wade

III. Reading/Approval of July 8, 2017 Meeting Minutes

Secretary Komaromi distributed the Minutes from the 7/8/2017 Meeting electronically.

Gladys Stablein made a motion to accept the minutes as distributed.

There were multiple seconds.

Motion carried (*Motion ID 201725*)

IV. Member Topics

• • Phil Steffis noted the need for eradication of invasive Phragmites along g the bluff. He shared contact information for a specialist on Invasive Species with the Board of Trustees.

V. Treasurer's Report

• • The Treasurer is filing for 501c Tax Status with the IRS.
• • It was noted that Liens due to the non-payment of dues only need to be filed once.
• • Jim Perna indicated that accounting firm costs will be based on a per item basis, will get quotes.
• • Mike Ryan met with Sheridan Insurance to review insurance and bonds for Trustees, will get quotes.

VI. Clubhouse Report

• • Gladys Stablein has reviewed the Clubhouse Cleaning Checklists and is in the process of combining multiple checklists.
• • The fire extinguishers certification is complete.

- • The septic tank was cleaned.
- • Alan Heating serviced the Clubhouse furnaces.
- • Jim Perna noted that the Clubhouse Manager suggested that a new garage door was needed on the Clubhouse. Jim Perna will get estimates.
- • Jim Perna also noted that some gravel was needed in front of the Clubhouse.

A motion was made by Jim Perna to have the Clubhouse Manager arrange to have gravel with a liner placed on Oak and the Clubhouse entrance for a cost not to exceed \$300.

Mike Ryan seconded the motion.

Motion carried. (Motion ID 201727)

VII. Bluff/Parkway Maintenance

- • A discussion concerning the annual trimming along Lakeview was held.

Gene Komaromi made a motion to have Timberwolf do a judicious trimming along Lakeview as they have done in the past for a cost not to exceed \$3000.

Mike Ryan seconded the motion.

Motion carried 8 Yes, 1 No (Motion ID 201728)

Gladys Stablein noted her No Vote was based on the fact that the process would be done without following a bid process.

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- • Weis has not responded to requests to examine the area of concern.

VIII. Reports from Board Chairs

- • Lexington Heights has received listing of willing participants from general meeting

IX. Reports from Committees

X. Unfinished Business

- • An estimate for Zenith Stair repairs has not been received.
- • Gene Komaromi indicated everything was prepared for the Trustee Election.
- • Euchre night preparations were completed by Mary Wade.
- • Officers were asked to write "Job descriptions" for Secretary, VP and Treasurer

XI. New Business

XII. President's Announcements/Comments

XIII. Adjournment

Gene Komaromi made a motion to adjourn.

Maggie MacKenzie seconded the motion

Motion carried. (Motion ID 201729)

