

**Lexington Heights Inc.
Board of Trustees Meeting**
Saturday, May 27, 2017

I. Call to Order

The meeting was called to order at 9:30 AM. by President O'Kane

II. Trustees Present

Maria Hudson Mazzone
Gene Komaromi
Trish O'Kane
Jim Perna
Mike Ryan
Glady Stablein
Maggie McKenzie
Darlene Surhigh

Trustees Excused

Mary Wade

III. Reading/Approval of August 20, 2016 Minutes (*Gene Komaromi*)

- Secretary Komaromi distributed the May 13, 2017 Minutes electronically.

A motion was made by Maggie MacKenzie to approve the Minutes as distributed.
Gladys Stablein seconded the motion.
Motion carried. (*Motion 201706*)

IV. Guest Issues

None

V. Reading of Treasurer's Report/Questions

- Jim Perna gave an oral report on recent expenditures, and specific details on a Escrow Item.
- Jim Perna gave an update on Lexington Heights Tax status. Lexington Heights is a 501c4 and needs to file as such.

with costs to be approved by the Lexington Heights Board.

Jim Perna made a motion that Lexington Heights file a 501c4 status request. with the IRS

Gene Komaromi seconded the motion.

Motion Carried. (Motion ID 201707)

(Action Item - Jim Perna will carry out Motion 201707 and file for 501c4 Status)

- It was generally agreed Jim will contact Maha Accounting Services to provide accounting services on a per project basis.
- Jim Perna gave a description of the Board Insurance coverage from suggesting increasing the policy for a cost of \$134.00 annually.

Jim Perna made a motion that the Board Insurance coverage from Todd Insurance be increased for a cost for \$134.00 a year.

Mike Ryan seconded motion

Motion did not carry. (Motion ID 201708)

- Jim Perna noted that we pay Auto Owners for Fire and Liability Insurance. He noted that the liability is limited under certain circumstances. he recommended that the policy be a bid item later this year.

(Action Item - Mike Ryan will supervise insurance bids..)

VI. Clubhouse Report

- The Clubhouse manager has been changed to Julie Hayden.
- There was a short discussion on Clubhouse rentals.

(Action Item - Mike Ryan will review Clubhouse rental Agreement and report back to the Board of Trustees.)

VII. Bluff/Parkway Maintenance

- An Apple tree will be cut down near Ivy Road..

VIII. Reports from Board Chairs

IX. Reports from Committees

- Trish indicated a need for members to be added to the Ad-Hoc beautification

committee. A request will be made at the next membership meeting.

XI. Unfinished Business

- Maggie MacKenzie gave a overview of the complexities of making a dues increase under governing state laws.

(Action Item - Maggie will make a similar presentation at Membership Meeting.)

Boat Ramp Keys. George Patrash will be contacted by Trish to make arrangements to pick up new keys.

- Darlene Surhigh will supervise and sponsor the Annual Spaghetti Dinner.
- Gene distributed suggested bid procedures for Board of Trustee Members to review,
- Zenith Stair Quote is in process.
- Newsletter Distribution needs to be organized.

(Action Item - Gene will send flyer to Jim Perna. Jim will have the flyers printed.)

XII New Business

- The Boat Ramp has been installed.
- The Arts in The Park contribution has been paid.
- Trish O'Kane made a request for officers to submit it job descriptions.

(Action Item - Officers to write up Job Descriptions.)

XII Adjournment

Gene Komaromi made a motion to adjourn.

Maria Hudson- Mazzone seconded the motion.

Motion carried. (*Motion ID 201709*)

Action Items

Date	Time	Activity	Priority	Done
05/27/2017		Jim Perna will carry out Motion 201707 and file for 501c4		

		Status		
05/27/2017		Mike Ryan will supervise insurance bids		
05/27/2017		Mike Ryan will review Clubhouse rental Agreement and report back to the Board of Trustees		
05/27/2017		Maggie will make a Dues presentation at Membership Meeting		
05/27/2017		Gene will send flyer to Jim Perna. Jim will have the flyers printed		